



## Admissions & Appeals Policy

### Introduction

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Admission arrangements for Ashwood Spencer Academy are dealt with centrally by Derby City's Children and Young People's Department. You can apply for a school place by telephoning (01332) 642729 or (01332) 642730 or by applying online.

Nursery admissions applications are made directly with Ashwood Spencer Academy, please contact the school for a Request for Nursery Place Form.

Boys and girls will be admitted to the Academy on a full-time basis without any reference to ability or aptitude, from the "current catchment" area served by the school. The maximum number of new children to be admitted during the 2019/2020 school year has been set at 90 in all years by the Department for Education and the school's Governing Body.

### Over-Subscription Criteria

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1. Children with a Statement of Special Educational Needs where the school is named in the Statement.
2. Children "looked after" by the Local Authority or who were previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order.
3. Children who live within the current catchment area served by the school with brothers or sisters attending the school at the proposed time of their admission.
4. Brothers or sisters of children still attending the school at the time of their admission, but not living within the school's catchment area.
5. Children who live in the current catchment area of the school.
6. Children who have attended Ashwood Spencer Academy at Nursery level for more than two terms prior to reception places being offered.
7. Children who are not living within the school's catchment area.

Tiebreaker for applications of equal strength: shortest available route from school measured by a straight line using the Council's measuring system.



## School Appeal Dates

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Appeal dates for school entry into Reception class in September 2019

National offer date: 16.04.2019

Deadline for lodging appeals: 22.05.2019

Date all on time appeals to be heard by: 10.07.2019

## Appeal dates and application forms

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Please contact the School Administrator on 01332 348356 for further information.

## Definitions

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**Catchment area:** As defined by the Local Authority

**Looked after child:** A looked after child is a child who is a) in the care of the local authority, or b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989).

**Brother or sister:** A brother or sister is classed as having one or both natural parents in common, are related by parent's marriage or are adopted or fostered. A brother or sister must be living at the same address.

**Attended Ashwood Spencer Academy at Nursery level for more than two terms prior to reception places being offered:** Child must have started at Ashwood Spencer Academy Nursery prior to applying for a reception place and attended for two full terms.